

BRUNSWICK REGIONAL WATER & SEWER H2GO
REGULAR BOARD MEETING
WEDNESDAY OCTOBER 19, 2022

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Ronnie Jenkins called the meeting to order at 6:00 p.m.; a quorum was present. The assembly cited the Pledge of Allegiance.

MEMBERS PRESENT:

Present from the Board of Commissioners were members Ronnie Jenkins, Chairman, Barry Laub, Vice Chairman, Rodney McCoy, Secretary, and Bill Beer. Commissioner Steve Hosmer was present via telephone. Present from H2GO was Bob Walker, Executive Director, Russ Lane, Assistant Executive Director, Scott Hook, Finance Officer, Ken Brown, Assistant Finance Officer, Brenda Thurman, Customer Service Manager, Stephanie Blair, Communications Director, and Deana Greiner, Clerk to the Board. Also present was attorney Steve Coble.

DISCUSSION/ADJUSTMENT OF AGENDA:

Chairman Jenkins opened the floor for any adjustments to the agenda. It was suggested that the annexation items and the developer agreements under New Business be moved to after the Executive Session. Commissioner McCoy made the motion to approve the agenda as amended; a vote was called, and the motion carried unanimously.

CONSENT AGENDA:

Commissioner Laub made the motion to approve the consent agenda which consisted of the August 17, 2022, Regular Board Meeting Minutes and the September 21, 2022, Regular Board Meeting Minutes. A vote was called, and the motion carried unanimously.

COMMISSIONERS REPORT:

Commissioner Laub mentioned that there have been several events at Compass Pointe in which customers have asked many questions regarding the RO Plant; he explained that customers seemingly are being patient and are appreciative of what H2GO is trying to accomplish.

PUBLIC COMMENTS:

Chairman Jenkins opened the floor for public comments.

No patrons were present to give comments.

OLD BUSINESS:

Policy on Pool Adjustments: It was said that an effective date was added to reflect that this policy would be effective immediately after the RO Plant was in operation. It was said that the rate would be changed to "current rate" so the policy would not have to change if rates ever went up. Commissioner Hosmer made the motion to approve the Pool Policy as presented; a vote was called, and the motion carried unanimously.

NEW BUSINESS:

Deed of Dedication: Village at Skylar's Cove: Mr. Walker presented to the board the deed of dedication for the Village at Skylar's Cove; he explained that it has been reviewed by staff and Mr. Coble and found to be in order. Commissioner Beer made the motion to accept the deed of dedication as presented; a vote was called, and the motion carried unanimously.

Deed of Dedication: Clayton Properties Mill Branch at Spring Hill Lots 1-24, 55-62, 73-83: Mr. Walker presented to the board the deed of dedication for: Clayton Properties Mill Branch at Spring Hill Lots 1-24, 55-62, 73-83; he explained that it has been reviewed by staff and Mr. Coble and found to be in order. Commissioner McCoy made the motion to accept the deed of dedication as presented; a vote was called, and the motion carried unanimously.

Airgas USA Bulk CO2 Purchase Agreement: Mr. Walker presented to the board a purchasing agreement from Airgas; he explained this was for CO2 for the RO Plant. Commissioner Laub made the motion to approve the Airgas USA Bulk CO2 Purchase Agreement as presented; a vote was called, and the motion carried unanimously.

WillScot Temporary Office Lease Agreement: Mr. Walker presented to the board a lease agreement to rent a temporary office building; he explained that this mobile office will be for the staff members who will need to move out of the office while the building is being renovated. Commissioner McCoy made the motion to approve the WillScot Temporary Office Lease Agreement as presented; a vote was called, and the motion carried unanimously.

Engineering Services for AIA Grant Mr. Walker explained that we posted notice for a RFQ for engineering services for the AIA Grant in the Wilmington Star News; he explained that we received a response from The Wooten Company. Mr. Walker explained that he needed approval from the board to enter negotiations of fees for services; he said the price would not exceed the amount of the grant awarded. Mr. Walker explained that the project would consist of mapping Leland's system, smoke testing and updating the hydraulic models. Commissioner Beer made the motion to direct Mr. Walker to enter negotiations for fees with The Wooten Company for engineering services related to the AIA Grant; a vote was called, and the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT:

H2GO Administrative Office Expansion-Design Update: Mr. Walker reported to the board that the design phase was basically down to cosmetics; he said they hope to advertise for bids in November and award the bid the first of the year.

RO WTP Update: Mr. Walker updated the board on various components; he explained that the well pumps were all in; they were finishing up the electrical and starting start up process at the well sites. Mr. Walker explained that testing on the different components will start in the coming weeks; he said the new public RO campaign will start in November. Mr. Walker reported that the raw water line on highway 17 was now installed and the line test went well; he said the line that goes from highway 74 to Compass Point should be in and operational by Thanksgiving.

ASSISTANT DIRECTOR'S REPORT:

Update on sewer manhole repair on Pine Harvest Drive: Mr. Lane reported to the board that crews has finished fixing a manhole on Pine Harvest that has been leaking for years. Mr. Lane said they have stopped an estimated 80,000 gallons per day. Mr. Lane said that there are three other manholes that need to be fixed; he said they are not at the point of leaking yet.

FINANCE OFFICER'S REPORT:

Check Register- August 10, 2022, through October 12, 2022: No comments were made regarding the check register.

August & September Financial Summary: No comments were made regarding the Financial Summaries.

COMMUNICATIONS DIRECTOR'S REPORT:

Communications Update: Mrs. Blair reported that there was an invite for the luncheon and RO Tour included in their packet; she pointed out the social media statistics. No comments were made regarding either item.

ATTORNEY'S REPORT:

Mr. Coble said he had nothing to report in the open session.

INFORMAL DISCUSSION:

Mr. Walker stated that because of the scheduled luncheon and RO Tour that the workshop that was scheduled for October 26, 2022, needed to be rescheduled. After a brief discussion it was decided that the board would meet on November 14, 2022, at 1 pm. The location would be determined by the clerk after seeing who had space available for that day and time.

EXECUTIVE SESSION:

Commissioner Beer made the motion for the board to enter executive session to discuss Consultation with Legal Counsel, pursuant to NCGS 143-318.11(a)(3); and Contract Negotiations, pursuant to NCGS 143-318.11 (a)(5); a vote was called, and the motion carried unanimously.

Commissioner Beer motioned for the board to return to open session; a vote was called, and the motion carried unanimously.

It was said there was nothing to report out of the Executive Session.

Annexation of Certain Properties within Town of Leland and Resolution pursuant to NCGS 130A-70.1: Commissioner McCoy made the motion to accept the annexation and approve the Resolution for annexing certain properties within the Town of Leland pursuant to NCGS130A-70.1; a vote was called, and the motion carried unanimously.

Town of Leland Annexation petitions and Resolution pursuant to NCGS 130A-69(g): Commissioner Beer made the motion to accept the petitions for annexation from the Town of Leland and approve the resolution to annex pursuant to NCGS 130a-69(g); a vote was called, and the motion carried unanimously.

Highway 17 Lanvale Road Joint Undertaking Agreement: Commissioner Laub made the motion to approve the Highway 17 Lanvale Road Joint Undertaking Agreement with the understanding that no more similar agreements will be allowed until further discussions can be held with the Town of Leland; a vote was called, and the motion carried unanimously.

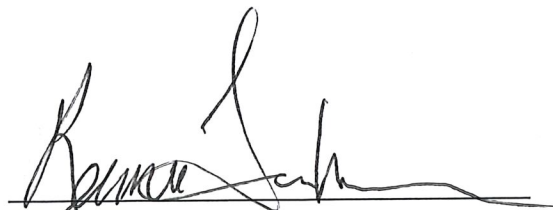
Savannah Branch Development Agreement: Commissioner Beer made the motion to approve the Savannah Branch Development Agreement with the understanding that no more similar agreements will be allowed until further discussions can be held with the Town of Leland; a vote was called, and the motion carried unanimously.

ANNOUNCEMENT OF NEXT MEETING:

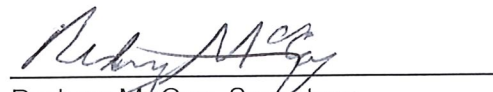
Chairman Jenkins announced the next Regular Board Meeting to be November 16, 2022, at 6 p.m.; he said the meeting will be located at Belville Town Hall. It was announced that there would be a workshop meeting scheduled for November 14, 2022, at 1 pm; the location was to be determined.

ADJOURNMENT:


Commissioner Laub made the motion to adjourn the meeting at 8:45 p.m., a vote was called, and the motion carried unanimously.



Ronnie Jenkins, Chairman



Rodney McCoy, Secretary



Deana Greiner, CMC Clerk to Board

11-16-22

Date of Approval